Anderson Animal Shelter

A Humane Society

1000 South Lafox Road
South Elgin, Illinois 60177

Volunteer Program Application

____/____/____ _____ _____
Date Last Name First Name

_____ _____ _____
Street Address City Zip

(_____)_____-_____ (_____)_____-_____
Home phone Alternate phone

_____ _____
E-mail address Birthday (over 16 do not need to include year)

☐ **I am over 16 years of age** and applying for the Adult Volunteer Program.

☐ **I am between 13-15 years of age** and applying for the Junior Volunteer Program. Age:_____

Anderson Animal Shelter Volunteer Agreement

I agree to serve without compensation as a volunteer worker to provide service to the Anderson Animal Shelter. As a volunteer worker, I acknowledge that I will be acting entirely at my own risk. I am aware of the dangers inherent in handling animals and the hazards inherent in the normal course of volunteer work at the Anderson Animal Shelter.

In consideration of the Anderson Animal Shelter allowing me to provide volunteer work on a volunteer basis for the charitable and not-for-profit purposes of the Anderson Animal Shelter, I hereby release, discharge and indemnify the Anderson Animal Shelter and its agents, directors, officers, servants, employees and other volunteer workers from any and all claims, present or future, whether known or unknown, on account of any personal or bodily injury, including death and/or on account of any damage to any of my property suffered and sustained by me from any cause incident to or arising out of, during or in connection with, any volunteer work for or on behalf of the Anderson Animal Shelter. The Anderson Animal Shelter has the right to terminate this Agreement upon its discretion. I understand and agree that the terms of this Agreement shall be binding upon heirs, my assigns, personal representatives and myself. In the case of an emergency requiring medical care, I authorize the Anderson Animal Shelter to act on my behalf.

_____ _____
Volunteer Signature Date

_____ _____
Volunteer Name (please print) Parent/Guardian Signature ***(if under 18)***

Return this application to the front desk or fax to 847-697-8229.
New volunteers MUST attend an orientation session. Call 847-697-2880 ext. 51 or e-mail afriedman@andersonanimalshelter.org to set up your orientation time.

Photo Permission

☐ Yes, I agree to my photograph being published on the Shelter's website or any other publications or newspaper submissions to further the shelter's activities.

☐ No, I do not want my photograph to be published in any connection with the Shelter.

Please Check Areas of Interest

☐ **Cat Socialization:** Working with cats to ensure that they receive proper attention and socialization while at the Shelter. Brushing, grooming, and playing with the cats, and making sure their cages are clean and they have sufficient food & water. ***Ages 13+***

☐ **Dog Walking:** Walking and socializing Shelter dogs, giving the dogs attention and fresh water, playing with dogs off-leash in the dog run. ***Ages 16+***

☐ **In-House Care:** Bathing and/or grooming cats and dogs as needed, helping to clean the Shelter, kennels, and grounds, and other special shelter tasks/projects as they arise. ***Ages 13+***

☐ **Off Site Adoptions:** This involves attending our off site adoption events, handling an adoptable animal at the event, and fielding questions from the public/potential adopters about the specific animal. A fun opportunity to be involved with the adoption process and spend some quality time outside of the Shelter itself. ***Ages 16+ (unless accompanied by parent)***

☐ **Fundraisers:** Assisting at fundraising events by working booths, providing information to the public, serving as a representative of the Shelter, placing Dog Banks and collecting donations from Dog Banks, etc. ***Ages 16+ (unless accompanied by parent)***

☐ **Clinics:** Assisting the front desk staff with check-in/check-out procedures for our low-cost spay/neuter clinic. Morning or late afternoon shifts available; each shift is approximately 2 hours. This is a great opportunity to be involved with another program at the shelter and also a good way to contribute a couple of volunteer hours before heading off to work ***Ages 16+***

☐ **Foster Care Program:** Providing temporary in-home care to animals from the Shelter. This includes adult animals requiring special care and/or pregnant moms or newborn babies until babies reach 8 weeks. There is a one-time fee of $25 to cover foster registration with the Department of Agriculture. *Foster info packets are available at the front desk. Please see Lesya for one, or dial ext. 28 for more info. Interested parties must be registered as an Anderson Animal Shelter volunteer. Ages 21+*

Please tell us about **YOU**!

Occupation: _____

Special Talents & Abilities: _____

_____

_____

Hobbies & Interests: _____

_____

Previous Volunteering Experiences: _____

_____

_____

What do you hope to achieve, gain &/or contribute as an AAS Volunteer? _____

_____

_____

_____

T-Shirt Size:_____

Volunteer T's are pre-shrunk, and come in unisex sizes S-3X. Volunteers purchase one T-shirt at orientation for $25 . Additional T shirts can be purchased for $10 each.

Office Use Only

Orientation:

Training:

Mentor:

Entered:

Amt. Paid:

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General Outline of Anderson Animal Shelter's Volunteer Program

Anderson Animal Shelter's Volunteer Program is composed of persons age 13+ who love animals and who believe that all companion animals deserve shelter, food, love, and respect. After completing a Volunteer Program Application and attending a Volunteer Orientation and Mentor Training Session, you will be officially considered a volunteer of Anderson Animal Shelter. However, depending on the program in which you would like to volunteer, there may be additional training that you must complete before you can begin serving at the shelter.

The Volunteer Program IS:

- For people who wish to complete a MINIMUM of 4 hours of service per month for six months
- For people who love animals and wish to improve their quality of life
- For people looking to make a difference in their community

The Volunteer Program IS NOT:

- For students who need to fulfill community service hours as part of a church, youth, or school program
- For students who need to fulfill community service hours due to a code of conduct violation
- For people who need to complete service hours due to a court mandated order
- Anyone who falls into these categories should apply for one of our two community service programs.

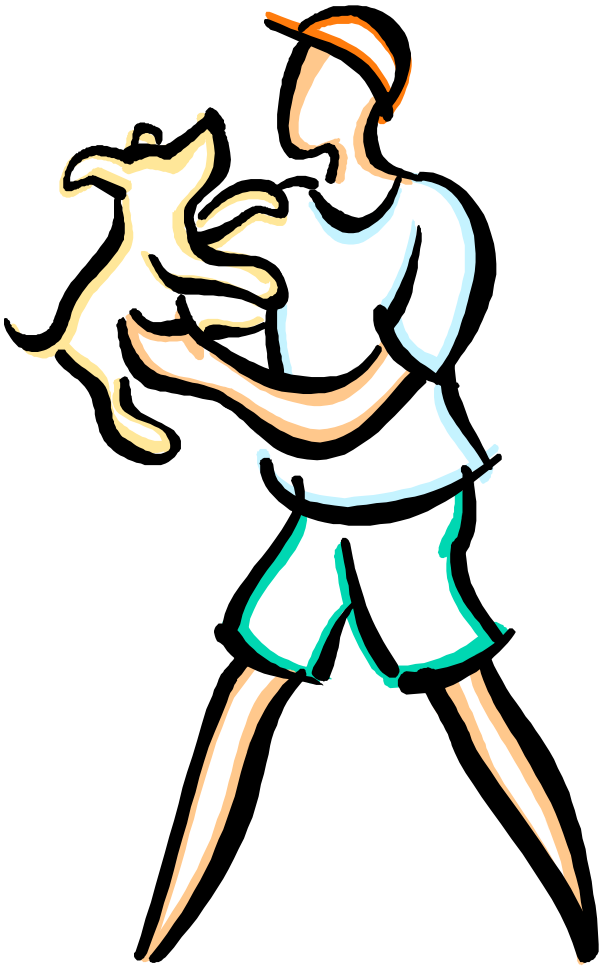
New Volunteers MUST attend an orientation session.
To register, please contact the Volunteer Coordinator at 847-697-2880 ext. 51.

All new volunteers are asked to contribute $25 to the Shelter. This covers the cost of their volunteer T-shirts and the printed materials that they will receive. If this is an economical hardship for any new volunteer, waivers will be granted on a case-by-case basis by speaking with the Volunteer Coordinator. This $25 should be brought with you to your orientation session in form of cash or check.

Questions? Call the Volunteer Coordinator or visit our website at www.andersonanimalshelter.org

Volunteer Orientation

New volunteers **MUST** register for their orientation session by calling or emailing the Volunteer Coordinator at afriedman@andersonanimalshelter.org or 847-697-2880 extension 51.

Orientation sessions last approximately one hour and are held at the shelter in the auditorium. Please plan on being at the shelter 5 minutes early, as we will begin the orientation session promptly at the given time.

New volunteers **MUST** complete their *first hour of volunteer service* with an official shelter **Mentor**. For convenience, a Mentor may sometimes be available to new volunteers *after* the Orientation Meetings for those who wish to stay and be mentored immediately*. Otherwise, a list of Mentors will be made available at the Orientation Meeting for new volunteers who wish to schedule their mentoring for a later time.